

PUBLIC SECONDARY SCHOOL DRIVING SCHOOL CERTIFICATE DL 387, DL 387A, DL 388A, and DL 118 ORDER FORM

Instructions:

- Print clearly in blue or black ink or type.
- This order form will only be accepted for **Public Secondary Schools** ordering Certificate of Completion of Classroom Driver Education, DL 387, Certificate of Completion of Non-Classroom Driver Education, DL 387A, Certificate of Completion of Driver Training, DL 388A, and Student License, DL 118. Any changes made to this order form for a certificate not listed below will **not** be accepted, and incomplete order forms will **not** be filled. To order all other Driving School supplies use order form DL 396A available at www.dmv.ca.gov/vehindustry/ol/forms/driver_ed.htm.
- Forms DL 396 and DL 803 must be submitted with this order form. A separate DL 803 is required for each type of certificate ordered. Additional form OL 804 is required if ordering Student Licenses. Forms are available at www.dmv.ca.gov/vehindustry/ol/forms/driver_ed.htm.
- Order the amount of certificates needed for a 12-month period. The number of certificates requested may be reduced based on usage reported on the DL 803.
- Mail completed order form and any additional forms required to: Department of Motor Vehicles, Business Licensing Unit, P.O. Box 932342, Mail Station L224, Sacramento, CA 94232-3420.

Please send _____ Certificate of Completion of Classroom Driver Education, DL 387 to:
NUMBER OF CERTS

Please send _____ Certificate of Completion of Non-Classroom Driver Education, DL 387A to:
NUMBER OF CERTS

Please send _____ Certificate of Completion of Driver Training, DL 388A to:
NUMBER OF CERTS

Please send _____ Student License, DL 118 to:
NUMBER OF CERTS

SCHOOL NAME		SCHOOL ID NUMBER	
BUSINESS ADDRESS	CITY	STATE	ZIP CODE

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Must be signed by the principal, assistant principal, or superintendent of the school. An instructor, secretary, or representative is not authorized to sign.

PRINTED NAME	TITLE	AREA CODE/TELEPHONE NUMBER ()
SIGNATURE X		DATE

NOTE: Allow 4 – 6 weeks to process your order. Courier Service will deliver all orders. Someone must be present to receive and sign for shipment.

DEPARTMENTAL USE ONLY – Complete this section when processing Driving School Certificate orders.	
DATE ORDER RECEIVED	DATE ORDER SENT TO WAREHOUSE
EMPLOYEE'S PRINTED NAME	EMPLOYEE'S SIGNATURE X